

How to Reset Your Password

Ever forget or want to change your password?

You can easily reset it right in the mobile app and Online Banking. Learn how to below.

How To Reset a Forgotten Password

In the Mobile App

- 1. Tap Forgotten Password on the login screen.
- Answer an Identity Question to verify your identity. (If you don't have Remember User ID turned on, you'll be asked to enter your access/user ID before accessing this screen.)
- 3. Using the password guidelines, enter a new password, then enter it again in **Confirm New Password**.
- 4. Tap **Change Password** when you're ready.
- 5. Follow the prompts to log in with your new password.

Note: Make sure you're updated to the latest version of the mobile app to access this feature.





In Online Banking

- Click the Forgot Password link on the login page. (Depending on which login page you are on, this may say Forget Your Password.)
- 2. Enter your access/user ID, last four digits of your tax ID number, and email address.
- 3. Click **Submit** when you're ready.
- 4. Your password will be sent to the email address associated with your access/user ID.

 Forgotten Password

 Access ID:

 Last 4 Digits of Tax ID Number:

 Email Address:

 Password will be Sent Via E-mail

 Submit



After three unsuccessful attempts at answering your identity questions or other challenges, you will be locked out of your account. If you need additional assistance, call or visit a branch near you.

How to Change Your Password

In the Mobile App

- 1. Log into the mobile app.
- 2. Go to Services and tap Change Password.
- 3. Enter your current password.
- 4. Using the password guidelines, enter a new password, then enter it again in **Confirm New Password**.
- 5. Tap Change Password when you're ready.
- 6. Use your new password next time you log into the mobile app or Online Banking.

Note: Make sure you're updated to the latest version of the mobile app to access this feature.





In Online Banking

- 1. Log into Online Banking.
- 2. Click on **Mobile & Online Banking Options** at the top of the page.
- 3. On the **Options** page in the **Password** section, click **Edit**.
- 4. Enter your current password.
- 5. Enter your new password, then enter it again in **Confirm New Password**.
- 6. Click **Submit** when you're ready.

Please change your password and/or Access ID. The Access ID must be 6-19 characters. The password must be 6-17 characters and include 2 letters, 2 numbers and 1 special character (10#\$% "A"). Comma and quotes are not supported. Both are CASE SENSITIVE.

TIP

You will receive a confirmation alert or email once your password has been changed.

